



## FRANKLIN PUBLIC SCHOOLS

### Assistant Director of Special Education Elementary Level

The Franklin Public School District seeks a dynamic, engaging leader to serve as our Elementary Assistant Director for Special Education for a July 2022 start date. The Asst. Director will provide leadership, supervision, and support to the building administration, parents and staff to ensure the most appropriate supports and services are made available to children of Franklin.

The Assistant Director will assist in:

- Monitoring the educational progress of students
- Recruiting and interviewing personnel for hire
- Program evaluation and development
- Conducting professional development
- Financial planning and budgeting including grant writing
- Planning and monitoring ESY programs
- Data collection and analysis that informs instruction
- Supporting SEPAC events
- Facilitating and overseeing out of district placements
- Ensuring procedural compliance with laws and regulations

#### **Qualifications:**

Administrator of Special Education licensure required

Previous administrative experience preferred

Demonstrated strong oral and written communication skills

Demonstrated knowledge of federal and state regulations and legal issues in special education

Strong collaboration skills

We understand that our collective success depends on the robust exchange of ideas—an exchange that is best when the rich diversity of our perspectives, backgrounds, and experiences flourishes. To achieve this exchange, it is essential that all members of the FPS community feel secure and welcome, that the contributions of all individuals are respected, and that all voices are heard. We are committed to reflecting that diversity in our staff. We strive to have the most diverse applicant pool possible; to that end, we encourage individuals of all backgrounds to apply for any position at Franklin Public Schools.

We offer a collaborative leadership team, a commitment to core values, opportunities for professional growth through professional development, and a competitive salary and benefits package. Qualified candidates should apply through our website or via SchoolSpring. Deadline for applications is May 16<sup>th</sup>.

