



The Voice to Advocate • Support • Educate

Massachusetts  
Administrators of Special Education



An Affiliate of CASE/CEC

## 2015-2016 ASE MEMBERSHIP APPLICATION

July 1, 2015 through June 30, 2016

**PLEASE TYPE OR PRINT CLEARLY**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SCHOOL DISTRICT/COLLABORATIVE/ORGANIZATION: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

OFFICE TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

- VOTING MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants and Collaborative Administrators. **Dues are \$275.00 each year.** Voting Members must also join CEC and CASE separately through those organizations' billing procedures ... see <http://www.cec.sped.org/mb/> for details.
- ACTIVE MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants, and to Collaborative Administrators. **DUES are \$275.00 each year.**
- ASSOCIATE MEMBERSHIP** (non-voting membership and not eligible to hold office) is open to professionals in other areas of special education and in related services. **DUES are \$250.00 each year.**
- RETIREES** annual membership **DUES are \$125.00.** **NOTE:** Individuals, although retired from municipalities or agencies, who continue to assume special education administrative/supervisory duties via compensation from another agency/company, are not eligible for Retired Membership, but are eligible for Voting, Active or Associate Membership.

**PLEASE NOTE: PAYMENT OF DUES DOES NOT INCLUDE THE FEE PAYABLE TO ATTEND CONFERENCES. See below.**

### 2015-2016 CONFERENCE RATES

\$175.00 each conference / \$525.00 for three conferences—for voting, active, and associate members of ASE

\$125.00 per conference for retired members of ASE who are current Members of ASE

\$285.00 per conference for non-members

Please *check* the conference(s) you wish to attend: Conference Payment/PO should be included with membership application.

**FALL (Friday, Oct. 23, 2015)**

Hogan Center, College of the Holy Cross  
Worcester, MA

**WINTER (Friday, March 18, 2016)**

Hogan Center, College of the Holy Cross  
Worcester, MA

**SPRING (Monday, June 6, 2016)**

Hogan Center, College of the Holy Cross  
Worcester, MA

**REMINDER: Conference Registration required and must be completed for each conference and prior to each conference.**

**IMPORTANT NOTE:** A "Member Guest" option for our 2015-2016. Conferences will continue. A "Member Guest" has been defined as a salaried employee of the same school district/agency as the member. The "Member Guest" must be identified on the member's Conference Registration form(s). The "Member Guest" fee is \$200/conference.

### ASE cancellation and credit process for conferences:

- If a conference registrant is unable to attend, they may send a different person in their place.
- In the event that a different person cannot replace a registrant for the Fall or Winter conference, ASE can grant a credit to another conference within the same fiscal year provided that ASE receives in writing via fax (781-742-7278) or e-mail ([contactase@asepage.org](mailto:contactase@asepage.org)) **the request no later than 14 business days prior to the conference.**
- Spring Conference registrations can be transferred to another person you designate from your school district; **there are no credit applications for the Spring Conference if you are unable to attend.**
- **No other credit requests will be honored.**

**COMPLETED APPLICATION FORMS MUST BE ACCOMPANIED BY A PURCHASE ORDER OR CHECK TO:**

Massachusetts Administrators for Special Education  
3 Allied Drive, Suite 303, Dedham, MA 02026  
Fax: 781-742-7278

**\*Payment for membership is due within 30 days of receipt of invoice generated by a completed application form and accompanying purchase order. If you have any questions regarding an invoice and/or payment, please note the email address for billing questions is: [accounting@asepage.org](mailto:accounting@asepage.org). For all other ASE questions, please contact ASE:**

Phone: 781-742-7279 Fax: 781-742-7278 Email: [contactase@asepage.org](mailto:contactase@asepage.org)

Thank you in advance for your support and membership in ASE