



The Voice to Advocate • Support • Educate

Massachusetts
Administrators of Special Education



An Affiliate of CASE/CEC

2013-2014 ASE MEMBERSHIP APPLICATION

July 1, 2013 through June 30, 2014

PLEASE TYPE OR PRINT CLEARLY

NAME: _____ TITLE: _____

SCHOOL DISTRICT/COLLABORATIVE/ORGANIZATION: _____

OFFICE ADDRESS: _____

OFFICE TELEPHONE: _____ FAX: _____ EMAIL: _____

- VOTING MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants and Collaborative Administrators. **Dues are \$275.00 each year.** Voting Members must also join CEC and CASE separately through those organizations' billing procedures ... see <http://www.cec.sped.org/mb/> for details.
- ACTIVE MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants, and to Collaborative Administrators. **DUES are \$275.00 each year.**
- ASSOCIATE MEMBERSHIP** (non-voting membership and not eligible to hold office) is open to professionals in other areas of special education and in related services. **DUES are \$250.00 each year.**
- RETIREES** annual membership **DUES are \$125.00.** **NOTE:** Individuals, although retired from municipalities or agencies, who continue to assume special education administrative/supervisory duties via compensation from another agency/company, are not eligible for Retired Membership, but are eligible for Voting, Active or Associate Membership.

PLEASE NOTE: PAYMENT OF DUES DOES NOT INCLUDE THE FEE PAYABLE TO ATTEND CONFERENCES. See below.

2013-2014 CONFERENCE RATES

\$175.00 each conference / \$525.00 for three conferences—for voting, active, and associate members of ASE

\$125.00 per conference for retired members of ASE

\$285.00 per conference for non-members

Please *check* the conference(s) you wish to attend: Conference Payment/PO should be included with membership application.

- | | | |
|--|---|---|
| <input type="checkbox"/> FALL (Thursday, Oct. 31, 2013)
Hogan Center, College of the Holy Cross
Worcester, MA | <input type="checkbox"/> WINTER (Friday, March 14, 2014)
Hogan Center, College of the Holy Cross
Worcester, MA | <input type="checkbox"/> SPRING (Monday, June 9, 2014)
Hogan Center, College of the Holy Cross
Worcester, MA |
|--|---|---|

REMINDER: Conference Registration forms are required and must be completed prior to each conference.

IMPORTANT NOTE: A "Member Guest" option for our 2013-2014. Conferences will continue. A "Member Guest" has been defined as a salaried employee of the same school district/agency as the member. The "Member Guest" must be identified on the member's Conference Registration form(s). The "Member Guest" fee is \$200/conference.

ASE cancellation and credit process for conferences:

- If a conference registrant is unable to attend, they may send a different person in their place.
- In the event that a different person cannot replace a registrant for the Fall or Winter conference, ASE can grant a credit to another conference within the same fiscal year provided that ASE receives in writing via fax (617-354-4926) or e-mail (contactase@asepage.org) **the request no later than 14 business days prior to the conference.**
- Spring Conference registrations can be transferred to another person you designate from your school district; **there are no credit applications for the Spring Conference if you are unable to attend.**
- **No other credit requests will be honored.**

COMPLETED APPLICATION FORMS MUST BE ACCOMPANIED BY A PURCHASE ORDER OR CHECK TO:

Massachusetts Administrators for Special Education
80 Prospect St. Suite 211, Cambridge, MA 02139-2503
Fax: 617-354-4926 or Online: www.asepage.org

***Payment for membership is due within 30 days of receipt of invoice generated by a completed application form and accompanying purchase order. If you have any questions regarding an invoice and/or payment, please note the email address for billing questions is: accounting@asepage.org. For all other ASE questions, please contact ASE:**

Phone: (617) 354-4924 Fax: (617) 354-4926 Email: contactase@asepage.org

Thank you in advance for your support and membership in ASE