



2011-2012 A.S.E. MEMBERSHIP APPLICATION
July 1, 2011 through June 30, 2012

PLEASE TYPE OR PRINT CLEARLY

NAME: _____ TITLE: _____

SCHOOL DISTRICT/COLLABORATIVE/ORGANIZATION: _____

OFFICE ADDRESS: _____

OFFICE TELEPHONE: _____ FAX: _____ EMAIL: _____

- () **VOTING MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants and Collaborative Administrators. **Dues are \$275.00 each year.** Voting Members must also join CEC and CASE separately through those organizations' billing procedures ... see <http://www.cec.sped.org/mb/> for details.
- () **ACTIVE MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants, and to Collaborative Administrators. **DUES are \$275.00 each year.**
- () **ASSOCIATE MEMBERSHIP** (non-voting membership and not eligible to hold office) is open to professionals in other areas of special education and in related services. **DUES are \$250.00 each year.**
- () **RETIREES** annual membership **DUES are \$125.00.** **NOTE:** Individuals, although retired from municipalities or agencies, who continue to assume special education administrative/supervisory duties via compensation from another agency/company, are not eligible for Retired Membership, but are eligible for Voting, Active or Associate Membership.

PLEASE NOTE: PAYMENT OF DUES DOES NOT INCLUDE THE FEE PAYABLE TO ATTEND CONFERENCES. See below.

'11-'12 CONFERENCE RATES

\$175.00 each conference / \$525.00 for three conferences—for voting, active, and associate members of ASE
 \$125.00 per conference for retired members of ASE
 \$285.00 per conference for non-members

Please *check* the conference(s) you wish to attend: Payment/PO for conferences should be included with membership application/payment

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| () FALL (<i>Thursday Oct. 27, 2011</i>) | () WINTER (<i>Friday March 9, 2012</i>) | () SPRING (<i>Friday June 15, 2012</i>) |
| <i>Hogan Center, College of the Holy Cross
Worcester, MA</i> | <i>Hogan Center, College of the Holy Cross
Worcester, MA</i> | <i>Best Western Royal Plaza Hotel
Marlborough, MA</i> |

REMINDER: Conference Registration forms are required and must be completed prior to each conference.

IMPORTANT NOTE: A "Member Guest" option for our 2011-2012 Conferences will continue. A "Member Guest" has been defined as a salaried employee of the same school district/agency as the member. The "Member Guest" must be identified on the member's Conference Registration form(s). The "Member Guest" fee is \$200/conference.

ASE cancellation and credit process for conferences:

- If a conference registrant is unable to attend, they may send a different person in their place.
- In the event that a different person cannot replace a registrant for the Fall or Winter conference, ASE can grant a credit to another conference within the same fiscal year provided that ASE receives in writing via fax (617-354-4926) or e-mail (contactase@asepage.org) the request no later than 14 days (business days) prior to the conference.
- Spring Conference registrations can be transferred to another person you designate from your school district; there are no credit applications for the Spring Conference, if you are unable to attend after completing the registration form.
- No other credit requests will be honored.

SEND COMPLETED APPLICATION WITH PURCHASE ORDER OR CHECK TO:
 Massachusetts Administrators for Special Education
 80 Prospect St. Suite 211, Cambridge, MA 02138

***Payment for membership is due within 30 days of receipt of invoice generated by a completed application form and accompanying purchase order. If you have any questions regarding an invoice and/or payment, please note the **NEW ASE email address** for billing questions is accounting@asepage.org. For all other ASE questions, please contact ASE (617) 354-4924 or the **NEW ASE email address** at contactase@asepage.org.**
 Thank you in advance for your support and membership in ASE.